

**CEEF Executive Board Meeting | Sept 2, 2026 - 7:00pm****AGENDA X MINUTES ____****Opening (Joanne Ko Presiding)**

1. Attendance:

☐ JOANNE KO ☐ MARISSA KU ☐ ANISHA CLAY ☐ KAROLYN TRAN ☐ CARRIE CHENG ☐ GRACE PIGGUE ☐ JILL CHEN ☐ MICHELLE CHOI ☐ KARTIKA INDRA ☐ SARIKA LALWANI ☐ LILY TUNG ☐ JASMINE ESPIRITU ☐ ANUSHA MARA ☐ NAGEEN FAYAZ ☐ BOBBY RODGERS	☐ HAIDY YOUSEFF ☐ IRENE CHEN ☐ PALLAVI MAHATMA ☐ LIPEE PATEL ☐ HIROKO TONG ☐ JENNIFER YEH ☐ MELISSA KIM ☐ RACHEL ROLA ☐ CAROL PARK ☐ HANNA NADRES ☐ RIA MALONZO ☐ PINYU FAN ☐ CATHY CHENG ☐ MR. SPRATT	Others (Non-Board Committee Chairs):
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2. Call to Order

3. Principal's Update 7:05-7:20

4. CEEF's Update 7:20-7:35

a. How to Reach Us:

- i. Website: cerritosfoundation.com
- ii. Instagram: cerritosfoundation
- iii. Email: ceef@cerritosfoundation.com

b. Month In Review

- i. Pancake Breakfast, Sat, 9/19/26
 1. 710 tickets sold! Games/Bingo income approx \$2,100!
 2. Net revenue estimate: approximately \$7,100!
 3. Go out and support our community supporters!
- ii. Birthday Book Club (September Birthdays and TK/K's July/Aug/Sept Birthdays), Thu, 9/24/26
- iii. National Custodian Day, Fri, 10/2/26
- iv. World Teacher Appreciation Day, Mon, 10/5/26
- v. Snowflakes Dole Whip Fundraiser, Fri, 10/2/26
- vi. Lunch Helpers, through October 30, 2026

c. Coming Up



- i. Limited Edition Spirit Gear Sale - THIS WEEK ONLY!
 - ii. Family Fall Festival, Fri, 10/23/26, 5:30pm-8pm
 - iii. Red Ribbon Week, Mon-Fri, 10/26-30/26
 - iv. Birthday Book Club (October Birthdays; 2:00 PM)
 - v. Fit-A-Thon, Mon, 11/2-18/26
 1. Fit-A-Thon Field Day Wed, 11/18/26
 - vi. CEEF Board Meeting (7:00 PM) (Exception on Monday)
5. Break (7:35-7:38pm)
6. CEEF Board Meeting (7:28-7:53pm)
 - a. Check Roll (establish quorum) (1 min)
 - b. Approval of Agenda (chance to add in last minute items) (1 min)
 - c. Approval of Minutes (1 min)
 - d. Officer Reports
 - i. President (1 min)
 1. Liability Insurance is renewed
 - ii. Treasurer- Michelle (5 min)
 1. Tax Return Completed for FY 2025-2026
 2. Monthly Transaction Report:
 - a. <https://drive.google.com/drive/folders/1C2Y6OpkMiUNsN4rISB0CeGynnzUYlw4O>
 3. Quarterly Budget Report
 - a. https://drive.google.com/drive/folders/1n9ccz5Fms5ZQX2x4Qmn5orDQfQAya_Rc
 - iii. Treasurer - Kartika (1)
 1. Review of Payments
 - e. Directors' Reports
 - i. Hospitality (3 min)
 1. World Teacher Appreciation Day on Mon, 10/5/26
 2. National Custodian Day
 3. Parent Teacher Conference Week
 - ii. Birthday Book Club (1 min)
 - f. Committees
 - i. Reports
 1. Family Fall Festival (2 min)
 2. Fit-A-Thon (2 min)
 3. Red Ribbon Week (1 min)
 4. Student Leadership (1 min)
 - g. Unfinished Business
 - i. Reserves Plan (5 min)
 - h. New Business
 - i. Teacher Allotments (2 min)
 - i. Upcoming Events/Announcements
 - i. Efforts on Deck



CERRITOS ELEMENTARY EDUCATIONAL

FOUNDATION

1. Winter Concert Decor (12/11)
2. Staff Holiday Lunch (12/16)
3. Science Day (1/13)
4. Family Art Day (1/30)

j. Adjournment