



CERRITOS ELEMENTARY EDUCATIONAL

FOUNDATION

Virtual CEEF Executive Board Meeting | Zoom | October 1, 2025 - 7:00pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87889064905?pwd=nnvnLugtt55NFIXhNCr29J2mg1aHmC.1>

Meeting ID: 878 8906 4905

Passcode: 848787

AGENDA X MINUTES

Important Reference Documents/Notes

1. CEEF Board Voting
 - a. Executive Board Members (Voting Rights) = 24
 - b. Approval Vote (2/3 Executive Board Members) = 16
 - c. Quorum (Majority of Executive Board Members i.e. $\frac{1}{2}$ of Board Members + 1) = 13

Opening (Cathy Cheng Presiding)

1. Attendance:
2. Meeting call to order:

New Business

1. PRINCIPAL
 - a. News and updates!
2. PRESIDENT
 - a. Pancake Breakfast Recap
 - i. 2025 Pancake Total Income = \$12,069 (762 tickets sold)!
 - ii. Presale 635 tickets = \$6985 total
 - iii. Day of 127 tickets = \$1905 total
 - iv. Bingo = \$929
 - v. Games = \$1300
 - vi. Pancake Sponsorships = \$950
 - vii. Expenses = Still being recorded - Food costs, supplies, prizes and Square credit card processing fees
 - viii. Winners for 3 fully stamped game card Lego sets were drawn at the following Monday assembly - congrats student winners!
 - b. CA Distinguished School Celebration Recap
 - i. CEEF was proud to sponsor the stage, backdrop, balloon decor, and keychain giveaways along with the staff green polo shirts featuring the CA Distinguished School logo!
 - c. CEEF's CA Statement of Information was filed on 9/29/25 for \$25 including a certified copy <https://bizfileonline.sos.ca.gov/search/business>. It is due every other



- year by 11/30.
- d. CEEF Taxes are due on 11/15/25 and we are preparing to meet with our accountant
- e. National Custodian Day 10/2/25
- f. ABCUSD Community Expo 10/25 9am to 12pm
- g. CEEF Social Media
 - i. IG - @cerritosfoundation. We now have 487 followers!
 - ii. Website - www.cerritosfoundation.com
- 3. FINANCES - Treasurers Jill and Jennifer
 - a. Please turn in any submissions for timely reimbursement and cash checks promptly!
 - a. [CEEF Reimbursement Form Link](#)
 - b. No July Statement, August Statement has been included with agenda
- 4. BOARD REPORTS
 - a. 1st VICE PRESIDENT - Marissa
 - i. Red Ribbon Spirit Week 10/27/25-10/31/25 - Life is a Puzzle, Solve it Drug Free
 - b. 2nd VICE PRESIDENT - Carol
 - i. Fit-a-Thon Kick Off Assembly starts 10/7/25 and ends with a fun field day of activities for students on 10/31/25
 - ii. School Cents started on 9/1/25 [SCHOOL CENTS | Cerritos Elementary Edu Foundation CEEF](#) - as of 9/15 we are in first place (grand prize is \$4K!)
 - iii. Double the Donation - <https://doublethedonation.com/match/boosterthon-2z0Po>
 - c. FUNDRAISERS - Sarika, Lipee and Lillian
 - i. Sarika
 - 1. Family Restaurant Days
 - a. Recap of Black Bear Diner on Wed. 9/10/25 - We earned \$365.14 (20% of total proceeds)
 - i. Raffle was drawn for 3 best stuffies and 2 adult cups - congrats winners!
 - b. Next Family Restaurant Day is at Chick-fil-a Los Cerritos Cerritos on 11/7 - come join us after Sky Zone!
 - 2. Benevity <https://benevity.com/about-us>
 - ii. Lipee - Congrats to Lipee for securing sponsorships for Pancake Breakfast from two families and a local business!
- d. HOSPITALITY - Anisha, Bobby and Nageen
 - i. World Teacher Day is on Sunday, 10/5/25 - Friday 10/3/25. We will surprise and delight the teachers and staff with a coffee cart
- e. FAMILY ENGAGEMENT CHAIRPERSONS - Pallavi and Amy
 - i. SAVE THE DATE - Family Jump Event at Sky Zone Cerritos on Friday 11/7/25 at 10:30am to 12:30pm
 - ii. SAVE THE DATE - Family Magic Show at CES on Friday 12/5/25 from



5:30pm to 7pm

- f. VOLUNTEER CHAIR - Joanne
 - i. Create Volunteer teams
 - ii. If any new parent to CES has any questions regarding CEEF activities or events, Joanne would be your first point of contact!
- g. HISTORIAN (YEARBOOK AND SPIRIT WEAR) - Hiroko
 - i. Next Spirit Wear sale - TBD
 - ii. Yearbooks can be purchased online only at www.barksdalephoto.com using code 0002271YB. The presale price is \$25 through the end of 2025. Prices will increase to \$30 next year. Flyers have been distributed to your students but extra flyers are also available in the front office.
- h. ART CHAIRPERSONS - Melissa and Michelle
 - i. Art event and possible contest are in discussion
- i. CORRESPONDING SECRETARIES (Social Media) - Carrie and Grace
 - i. Please send any pictures (vertical/portrait mode) for posting to Carrie at carriecheng4@gmail.com
 - ii. Family Fall Festival (Trunk or Treat) on Friday, 10/24/25 from 5:30pm to 8pm (Carrie is Chairperson). Sign up to host a trunk at www.cerritosfoundation.com/fff
 - 1. 1st Place = \$100 Sprouts Gift Card
 - 2. 2nd Place = \$80 Albertsons/Vons Gift Card
 - 3. 3rd Place = \$50 BJ's Restaurants Gift Card
 - 4. 4th Place = \$40 Wood Ranch Gift Card
- 5. COMMITTEE REPORTS
 - a. BIRTHDAY BOOK CLUB - Hanna and Ria
 - i. 40 attended 9/4 BBC / 40 attended 9/25 BBC
 - ii. Next BBC on 10/25/25 at 2pm for October Birthdays
 - iii. To volunteer email BBC Chair Hanna Nadres at yoohanna@gmail.com
- 6. VOTING
 - a. Approve and adopt Board Meeting Minutes for 9/3/25
 - b. Increase BBC Book Budget by another \$2500
 - c. Increase Spirit Wear Budget from \$7083.16 to \$12,274.61 for second batch of spirit wear costs of \$5191.46 (4724.92+\$466.54)

Closing

- 1. Upcoming Events
 - a. Family Fall Festival (Trunk or Treat) - Friday, 10/24/25
 - b. Fit-A-Thon - Friday, 10/31/25
- 2. Upcoming Meetings:
 - a. Wednesday, 11/5/25 at 7:00pm - Executive Board Meeting
- 3. Meeting adjourned: