



CERRITOS ELEMENTARY EDUCATIONAL

FOUNDATION

Virtual CEEF Executive Board Meeting | Zoom | January 7, 2026 - 7:00pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87889064905?pwd=nnvnLugtt55NFiXhNCr29J2mg1aHmC.1>

Meeting ID: 878 8906 4905

Passcode: 848787

AGENDA X MINUTES

Opening (Cathy Cheng Presiding)

1. Attendance:
2. Meeting call to order:

New Business

1. PRINCIPAL
 - a. News and updates!
2. PRESIDENT
 - a. CEEF Social Media
 - i. IG - @cerritosfoundation. We now have 551 followers!
 - ii. Website - www.cerritosfoundation.com
 - b. CEEF Board Past Voting
 - i. On 11/25/25 the Board votes via GroupMe Chat to gift 59 CES Blankets to CES Staff at the cost of \$12.03 each for total of \$709.77 within allotted Staff Gifts budget.
 - ii. On 12/5/25 the Board voted via GroupMe Chat to increase the Fit-a-thon expense budget by an additional \$800 from \$11,295 to \$12,095 to cover Magic Show Tickets. Joanne motioned and Bobby seconded. Motion was approved by 17 Board Members.
 - c. CEEF Board Nominations and Elections
 - i. Nominations take place March 2026
 - ii. Elections take place April 1, 2026
3. FINANCES - Treasurers Jill and Jennifer
 - a. Please turn in any submissions for timely reimbursement and cash checks promptly.
 - a. [CEEF Reimbursement Form Link](#)
 - b. October 2025 Statement has been included with this agenda



4. BOARD REPORTS

- a. 1st VICE PRESIDENT - Marissa
 - i. Science Day confirmed on Wednesday 3/18/26 for Students only during school hours
- b. 2nd VICE PRESIDENT/FUNDRAISER - Carol
 - i. Fit-a-Thon Class Prizes Pending:
 - Jamba Juice Party
 - Special Recess
 - Pizza Party
 - Electronics Party
 - Chick-Fil-A Party
 - Off Campus Lunch
 - Splash Mr. Spratt
 - Teacher's Choice Parties
 - ii. [SCHOOL CENTS | Cerritos Elementary Edu Foundation CEEF](#) - as of 12/15/25 we are in 5th place (grand prize is \$4K!)
- c. FUNDRAISERS - Sarika, Lipee and Lillian
 - i. Sarika
 1. Family Restaurant Day at Chick-fil-A Los Cerritos Cerritos on 11/7/25 - \$247.85 bonus received
 2. Eureka Cerritos Family Restaurant Day on Wednesday, 1/28/26 - Mr. Spratt to dine at 6pm!
 - ii. Lillian - Grant submission updates
 1. Get Moving grant-applied
 2. Peterson automotive museum has an outreach program where they provide lessons, or participate in events as a possibility if the school is interested
 3. Still working on the Walmart cent round up
 4. Target donation- application submitted
 5. CA BBQ association donation- submitted
 6. Will be submitting applications to HMart & Albertsons
 7. Staters bros app opens in February
 8. Aldi app opens in March
 9. In addition, looking for different grants that we may possibly meet the criteria that are opening applications soon.
- d. HOSPITALITY - Anisha, Bobby and Nageen
 - i. Holiday Staff Appreciation Luncheon on Wed. 12/17/25 Recap
 1. Thank you to Bobby for the delicious soul food catering and Nageen for the beautiful decor
- e. FAMILY ENGAGEMENT CHAIRPERSONS - Pallavi and Amy
 - i. Family Jump Event at Sky Zone Cerritos on Friday 11/7/25 Recap - \$2745 total revenue with 183 jumpers (CEEf cost was \$2250)
 - ii. Family Magic Show at CES on Friday 12/5/25 recap



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**Brock Edwards
MAGIC
Extravaganza**

**Cerritos Elementary
Ticket Count
December 5, 2025**

Online Presale 264 X \$ 9 (10) = \$2,376

Door 70 X \$ 9 (12) = \$630

Fundraiser 168 X \$ 9 = \$1,512

Total Attendance 502

Subtotal-Ticket Sales \$4,515

Online Ticket Sales Received \$2,640

Total Amount Due \$1,875

Check or Cash Received (cash) \$1,875

Check or Cash Received

Balance Due 0

Starting number of tickets:
Door 150
Complimentary 12

Please Make Checks Payable to Brock Edwards.

888 Farmer Ln • Placenta, CA 92578 • (909) 786-4396

- iii. Save the date for “Lunch with Loved Ones” on Friday,

2/6/26!

f. VOLUNTEER CHAIR - Joanne

- i. Sign up be on our Volunteer notification emails at:

<https://www.cerritosfoundation.com/volunteer> (you get advance notice of volunteer opportunities!)

g. HISTORIAN (YEARBOOK AND SPIRIT WEAR) - Hiroko

- i. Spirit Wear - please email ceefstars@gmail.com with your purchase requests

- ii. Yearbooks can be pre-purchased online for \$30 at https://www.barksdalestorefront.com/store/event_login/ using code 0002271YB.

- iii. LAST CALL for 2025-2026 yearbook art submissions due Friday, 1/9/26 - Your art will be featured on the yearbook cover or inside the book and every submission will be included! More info at:

www.cerritosfoundation.com/yearbook

- 1. Submit here:

https://docs.google.com/forms/d/e/1FAIpQLSeSKQuUJ_guNypNoX0KJDQgb4cfE4bG-9STJHcHCppGM0WWRQ/viewform

h. ART CHAIRPERSONS - Melissa and Michelle

- i. Family Art Event on Saturday, 1/17/26 from 10:30am to 12:30pm is FREE for our students and families. RSVP here at:

<https://bit.ly/2026CESartevent?r=q>



- i. CORRESPONDING SECRETARIES (Social Media) - Carrie and Grace
 - i. Please send any pictures (vertical/portrait mode) for posting to Carrie at carriecheng4@gmail.com
 - ii. CES Career Day is confirmed for on Wednesday, 2/18/26 for students during school hours. Theme this year will be Careers in the field of Arts and Design! If you have any speaker suggestions please email Carrie at carriecheng4@gmail.com
5. COMMITTEE REPORTS
 - a. BIRTHDAY BOOK CLUB - Hanna and Ria
 - i. 16 attended 11/20/25 BBC
 - ii. 23 attended 12/18/25 BBC
 - iii. Next BBC on 1/22/26 at 2pm for January Birthdays -sign up at <https://www.cerritosfoundation.com/birthday-book-club>
 - iv. To volunteer email BBC Chair Hanna Nadres at ceefstars@gmail.com
6. CEEF CLOSED BOARD SESSION

Important Reference Documents/Notes

- Executive Board Members (Voting Rights) = 24
- Approval Vote (2/3 Executive Board Members) = 16
- Quorum (Majority of Executive Board Members i.e. $\frac{1}{2}$ of Board Members + 1) = 13
 - a. VOTING
 - i. Approve and adopt Board Meeting Minutes for 11/5/25 (emailed to Board on 12/8/25 by Carolyn)
 - ii. 2025-2026 Student Leadership Funding Request to increase budget from \$1000 to \$3175

Closing

1. Upcoming Events
 - a. Family Art Event at CES - Saturday, 1/17/26 from 10:30am to 12:30pm at CES
 - b. Kindness Week by Ms. Blankson from 1/26/26-1/30/26



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- c. Family Restaurant Day at Eureka! - Wednesday, 1/28/26 (Mr. Spratt dining at 6pm)
- d. Lunch with Loved Ones - Friday, 2/6/26
- 2. Upcoming Meetings:
 - a. Wednesday, 2/4/26 at 7:00pm - Executive Board Meeting
- 3. Meeting adjourned:

Karolyn Tran, Recording Secretary

Date