



Virtual CEEF Executive Board Meeting | Zoom I August 5, 2025 - 7:00pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87889064905?pwd=nnvnLugtt55NFiXhNCr29J2mg1aHmC.1>

Meeting ID: 878 8906 4905

Passcode: 848787

AGENDA X MINUTES

Opening (Cathy Cheng Presiding)

1. Attendance:
2. Meeting call to order:

New Business

1. PRINCIPAL
 - a. News and updates!
2. PRESIDENT
 - a. CEEF 2025-2026 Google Drive
 1. Please save all related CEEF documents in your respective folders for historical purposes
 - b. CEEF 2025-2026 Operating Budget - DRAFT
 - i. <https://docs.google.com/spreadsheets/d/1QdS3IKmRFnNoRizLL-ptleOwSAPrmoYfraMAWikMCiY/edit?usp=sharing>
 - c. CEEF Social Media
 - i. IG - @cerritosfoundation. We now have 373 followers! Let's get to 400!
 - ii. Website - www.cerritosfoundation.com
 - d. Events
 - i. Monday, 8/11/25 at 9am for Welcome Back Teachers Breakfast
 1. Anisha and Nageen will bring pastries and Stephanie Rodgers will bring coffee/tea/juices (paid courtesy of Rodgers Family!).
 - ii. Monday, 8/11/25 at 1pm for Welcome Back Teachers Luncheon
 1. Volunteers please be there at CES quad by 12:30pm please: Cathy, Melissa, Jill, Jennifer, Annie, Carol, Anisha, Sarika, Hiroko, Debbie, Nageen
 2. Taco Cart Courtesy of Casa Rosita's in Fullerton for 45 people
 - iii. Tuesday 8/12/25 at 9am at CES 300 Center for Balloon Decorations:
 1. Marissa, Melissa, Michelle, Joanne and Carol
 - iv. Tuesday 8/12/25 at 1pm for New Family Orientation (be there at CES Quad by 12:30pm please):



1. Cathy, Jennifer, Lipee, Jill, Pallavi, Karolyn, Amy, Joanne, Carol, Anisha, Sarika, Hiroko, Marissa
 2. Joanne is setting up volunteer table to entice parents to sign up to volunteer
 3. We'll have 2 tables, balloon decor and prepackaged snacks and drinks provided by Nageen
 - v. Wednesday 8/13/25 before 8:30am - First Day of School Decor
 1. Michelle, Melissa, Marissa, Carol and Joanne overseeing decorations at 3 school gates plus bubble machines and lawn sign
 - vi. Thursday, 8/28/25 for Back to School
 1. TK-3rd (6-6:30pm), Principal's Welcome (6:30-7pm), 4th-6th (7-7:30pm)
 2. CEEF will set up a similar setup at New Family Orientation - who's available to volunteer to man the tables?
 - vii. Saturday, 9/20/25 19th Annual Pancake Breakfast
 1. (6) Grills reserved Coast Party Rentals, Celebrations Rentals and Create-A-Party Rentals
 2. Trader Joe's Cerritos to donate 500 bananas and volunteer to cook pancakes!
 3. Starbucks Los Cerritos Center to donate 8 cambros of coffee and volunteer to serve coffee!
 - viii. CA State Distinguished School Celebration - possibly 9/24/25
 - ix. CEEF Executive Board Zoom Meetings
 1. 1st Wednesday of each month at 7pm except for December (September, October, November, January, February, March, April, May)
 2. Last Roundtable with Mr. Spratt scheduled for 6/2/25 at 10:00am
 3. New meeting format - combine Board and General meetings instead of 2 separate meetings a month and we can vote after General parents exit Zoom meeting
 4. Voting
 - a. ~Executive Board Members (Voting Rights) = 24
 - b. ~Approval Vote (2/3 Executive Board Members) = 16
 - c. ~Quorum (Majority of Executive Board Members i.e. ½ of Board Members plus 1) = 13
 - e. Pawsome Valets is now Paw Patrol!
 - i. Go vote on GroupMe for your favorite logo between the two Mr. Spratt already chose
 - ii. Volunteer sign up link provided by Mr. Spratt
3. FINANCES
- a. CEEF Account balance as of 7/8/25
 - i. Bank of America account signers are: Cathy Cheng, Jill Chen, Jennifer Yeh and Marissa Ku
 - ii. Please turn in any submissions for timely reimbursement (and cash



checks promptly!)

a. Reimbursement Form Link:

https://drive.google.com/file/d/1RVMaFJE-ivRQ2kPPnvwQmft3AJm-llKX/view?usp=drive_link

4. BOARD REPORTS

a. 2nd VICE PRESIDENT

i. CEEF Fit-A-Thon Fundraiser on Friday, 10/31/25 (no more costume parade)

1. \$90K Goal

ii. Kpop Afterschool Classes

b. FAMILY ENGAGEMENT CHAIRS

i. Family Fall Festival on Friday, 10/24/25

1. Carrie and Grace will be working with Pallavi and Amy to plan this event

ii. Family Jump Event at Sky Zone Cerritos on Friday 11/7/25 at 10:30am to 12:30pm

iii. Working on finalizing Movie Day on Friday, 12/5/25 at 4:00pm (movie: Zootopia 2)

c. FUNDRAISERS

i. Work on setting up restaurant nights, pancake breakfast sponsorships, grants

d. VOLUNTEER CHAIR - Joanne

i. Volunteer Google Form

ii. Back to School Night - Mint Giveaways to those who sign up and volunteer

iii. Musical Theater program - Jan to March 2026 \$60 per week (K-3 and 4-6, 2 classes

e. HISTORIAN - Hiroko

i. Spirit Gear

f. ART CHAIRS

i. Discuss options for an art contest, work with our new art teacher possibly?

g. CORRESPONDING SECRETARIES

i. Carrie is working on upcoming social media posts

5. COMMITTEE REPORTS

a. BIRTHDAY BOOK CLUB

i. Google sign up form (DRAFT):

1. https://docs.google.com/forms/d/13uYqdgYNOhUmLess7sXhDwtaRM1gCgSc4G51M_RPhbM/edit?usp=drivesdk

ii. Updates (photo printer for on the spot printing, activities, magnetic photo frame, tiger appearance)

iii. Increased budget for student friendly books

iv. 2025-2026 BBC Dates

Thursday, 9/4/25 at 2pm (for June, July and August Birthdays)



Thursday, 9/25/25 at 2pm (for September Birthdays)
Thursday, 10/23/25 at 2pm (for October Birthdays)
Thursday, 11/20/25 at 2pm (for November Birthdays)
Thursday, 12/18/25 at 2pm (for December Birthdays)
Thursday, 1/22/26 at 2pm (for January Birthdays)
Thursday, 2/26/26 at 2pm (for February Birthdays)
Thursday, 3/19/26 at 2pm (for March Birthdays)
Thursday, 4/30/26 at 2pm (for April Birthdays)
Thursday, 5/21/26 at 2pm (for May Birthdays)

Closing

1. Upcoming Events
 - a. First Day of School Board Photo on Wednesday, 8/13/25 at 9:00am (meet at Flag Pole after your kids are in school!)
2. Upcoming Meetings:
 - a. Wednesday, 9/3/25 at 7:00pm - Executive Board Meeting
3. Meeting adjourned: