



CERRITOS ELEMENTARY EDUCATIONAL

FOUNDATION

Virtual CEEF Executive Board Meeting | Zoom | November 5, 2025 - 7:00pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87889064905?pwd=nnvnLugtt55NFIxhNCr29J2mg1aHmC.1>

Meeting ID: 878 8906 4905


Passcode: 848787

AGENDA X MINUTES

Opening (Cathy Cheng Presiding)

1. Attendance:
2. Meeting call to order:

New Business

1. PRINCIPAL
 - a. News and updates!
2. PRESIDENT
 - a. Thank you to our incredible CES Community for your participation in FFF and our 2025 Fit-a-thon!
 - b. CEEF 990EZ and CA 199N Taxes were e-filed on 10/29/25 (due on 11/15/25)
 - c. RRF-1 Form to CA mailed 11/3/25 (Annual Registration Renewal Fee Report to Attorney General of CA - due on 11/15/25)
 - d. CEEF Social Media
 - i. IG - @cerritosfoundation. We now have 498 followers!
 - ii. Website - www.cerritosfoundation.com
3. FINANCES - Treasurers Jill and Jennifer
 - a. Please turn in any submissions for timely reimbursement and cash checks promptly.
 - a. [CEEF Reimbursement Form Link](#)
 - b. September 2025 Statement has been included with this agenda
4. BOARD REPORTS
 - a. 2nd VICE PRESIDENT - Carol
 - i. Fit-a-Thon Recap
 [2025 Fit-a-Thon Final Stats.pdf](#)
 - ii. [SCHOOL CENTS | Cerritos Elementary Edu Foundation CEEF](#) - as of 10/15/25 we are in 5th place (grand prize is \$4K!)
 - b. FUNDRAISERS - Sarika, Lipee and Lillian
 - i. Sarika
 1. Family Restaurant Day at Chick-fil-A Los Cerritos Cerritos on



11/7/25 - come join us after Sky Zone!

- ii. Lillian - Grant submission updates
 - c. HOSPITALITY - Anisha, Bobby and Nageen
 - i. Holiday Staff Appreciation Luncheon on Wed. 12/17/25
 - 1. If your students would like to provide posters/cards to decorate the staff lounge, CEEF would love it (turn into the Front Office)
 - d. FAMILY ENGAGEMENT CHAIRPERSONS - Pallavi and Amy
 - i. Family Jump Event at Sky Zone Cerritos on Friday 11/7/25 at 10:30am to 12:30pm
 - ii. SAVE THE DATE - Family Magic Show at CES on Friday 12/5/25 from 5:30pm to 7pm at \$10 per ticket for adults and children (free for 3yrs and younger) <https://www.cerritosfoundation.com/family-magic-night>
 - e. VOLUNTEER CHAIR - Joanne
 - i. Sign up be on our Volunteer notification emails at: <https://www.cerritosfoundation.com/volunteer> (you get advance notice of volunteer opportunities!)
 - f. HISTORIAN (YEARBOOK AND SPIRIT WEAR) - Hiroko
 - i. Spirit Wear - please email ceefstars@gmail.com with your purchase requests
 - ii. Yearbooks can be pre-purchased online at www.barksdalephoto.com using code 0002271YB. The presale price is \$25 through the end of 2025. Prices will increase to \$30 on 1/1/26.
 - iii. Yearbook art submissions - Your art will be featured on the yearbook cover or inside the book and every submission will be included! More info to come...
 - g. ART CHAIRPERSONS - Melissa and Michelle
 - i. Decor is in the works for Fall Music Concert 11/21 - Volunteer Sign Up sheet here: [📄 2025 CES Fall Concert Volunteers](#)
 - ii. Save the Date for Family Art Event on Saturday, 1/17/26
 - h. CORRESPONDING SECRETARIES (Social Media) - Carrie and Grace
 - i. Please send any pictures (vertical/portrait mode) for posting to Carrie at carriecheng4@gmail.com
 - i. Family Fall Festival (Trunk or Treat) on Friday, 10/24/25 Recap
 - i. \$2712.53 spent (including 3 light towers that cost \$806)
 - ii. \$1851.61 proceeds (including \$1578.79 on event day!)
 - iii. 31 Trunks
 - iv. 4 food/beverage vendors made over \$5700 in collective revenue!
5. COMMITTEE REPORTS
- a. BIRTHDAY BOOK CLUB - Hanna and Ria
 - i. 26 attended 10/23/25 BBC
 - ii. Next BBC on 11/20/25 at 2pm for November Birthdays
 - iii. To volunteer email BBC Chair Hanna Nadres at ceefstars@gmail.com



6. CEEF CLOSED BOARD SESSION

Important Reference Documents/Notes

- Executive Board Members (Voting Rights) = 24
- Approval Vote (2/3 Executive Board Members) = 16
- Quorum (Majority of Executive Board Members i.e. $\frac{1}{2}$ of Board Members + 1) = 13
 - a. Discussion for Teacher Appreciation Catering on 12/17/25
 - b. Approve and adopt Board Meeting Minutes for 10/1/25
 - c. Review and revise Budget based on final Fit-a-thon fundraiser donations

Closing

1. Upcoming Events
 - a. Family Jump Day at Sky Zone Cerritos - Friday, 11/7/25 from 10:30am to 12:30pm
 - b. Family Restaurant Day at Chick-fil-A Los Cerritos Center - Friday, 11/7/25 (Jumpers from Sky Zone will head there after for lunch!)
 - c. Family Magic Night at CES - Friday, 12/5/25 from 5:30pm to 7pm
2. Upcoming Meetings:
 - a. Wednesday, 1/7/26 at 7:00pm - Executive Board Meeting (No CEEF Meeting in December)
3. Meeting adjourned:

Karolyn Tran, Recording Secretary

Date