



CEEF Executive Board Meeting | Aug 12, 2026 - 9:00am

AGENDA __ MINUTES _X_

Opening (Joanne Ko Presiding)

1. Attendance:

☒ JOANNE KO	☒ HAIDY YOUSEFF
☒ MARISSA KU	☐ IRENE CHEN
☒ ANISHA CLAY	☒ PALLAVI MAHATMA
☒ KAROLYN TRAN	☒ LIPEE PATEL
☐ CARRIE CHENG	☒ HIROKO TONG
☐ GRACE PIGGUE	☒ JENNIFER YEH
☒ JILL CHEN	☒ MELISSA KIM
☒ MICHELLE CHOI	☒ RACHEL ROLA
☒ KARTIKA INDRA	☒ CAROL PARK
☒ SARIKA LALWANI	☒ HANNA NADRES
☒ LILY TUNG	☒ RIA MALONZO
☐ JASMINE ESPIRITU	☒ PINYU FAN
☒ ANUSHA MARA	☒ CATHY CHENG
☒ NAGEEN FAYAZ	☐ MR. SPRATT
☐ BOBBY RODGERS	

2. Meeting call to order: 9:24am on Aug 12, 2026, in person at CES

New Business

1. PRESIDENT

a. Discuss / Vote on Budget

- Initial budget shared with board members for review; budget will need to be passed before any amendments can be made
- Current budget shared does not include detailed itemized spending; detailed spending is available will be shared with board
- Current expense is padded
- Action to update budget language current listed as savings to “reserve”
- Potential increase for BBC from \$25 from prior years to \$30 due to increase for book expenses
- Itemized detail budget for each bucket item will be reviewed during individual meetings and stored in admin folder in shared docs
- Board agreed to approve initial budget with caveat updates will be made to include itemized details for each bucket item for board to review - Carol Motion and Nageen Second – APPROVED Aug 12, 2026

b. Action Plan for Savings



- c. Upcoming Events
 - Aug 26 – Fall Picture Day
 - Aug 27 – Back to School Night
 - Aug 28 – Birthday Book Club for Jul/Aug
 - Sep 19 – Pancake Breakfast
2. New Business / Questions
 - CEEF Community Group WhatsApp opened to the public
 - Snowflake Dole Whip potentially move to later in the school year
3. Important Reference Documents/Notes
 - 2026-2027 Board of Directors (Voting Rights) = 28
 - Quorum to Hold a Meeting (Majority of Board of Directors i.e. $\frac{1}{2}$ of Board Members + 1) = 15
 - Approval Vote (2/3 Executive Board Members) = 19
4. Additional Business
 - On 7/9/26 it was advised via WhatsApp that Amy and Vaishali resigned their positions as Community Engagement Chair and Treasurer
 - Nomination of Kartika Indra for Treasurer on 7/9/26 via WhatsApp and 22 board member votes approved on 7/12/26

Closing

1. Upcoming Meetings:
 - a. Sep 2 – next CEEF Board Meeting
2. Meeting adjourned: 9:50am on Aug 12, 2026

Karolyn Tran, Recording Secretary

09/02/2026

Date