



Virtual CEEF Executive Board Meeting | Zoom | March 4, 2026 - 7:00pm

Join Zoom Meeting:

<https://us02web.zoom.us/j/87889064905?pwd=nnvnLugtt55NFIxhNCr29J2mg1aHmC.1>

Meeting ID: 878 8906 4905

Passcode: 848787

AGENDA _ MINUTES X _

Opening (Cathy Cheng Presiding)

1. Attendance:

<input checked="" type="checkbox"/> MR. SPRATT	<input checked="" type="checkbox"/> JOANNE KO
<input checked="" type="checkbox"/> MRS. LEVINE	<input checked="" type="checkbox"/> KAROLYN TRAN
<input checked="" type="checkbox"/> AMY AMIN	<input checked="" type="checkbox"/> LILLIAN KIM
<input checked="" type="checkbox"/> ANISHA CLAY	<input checked="" type="checkbox"/> LIPEE PATEL
<input checked="" type="checkbox"/> ANNIE HO	<input type="checkbox"/> MARISSA KU
<input checked="" type="checkbox"/> BOBBY RODGERS	<input checked="" type="checkbox"/> MELISSA KIM
<input checked="" type="checkbox"/> CAROL PARK	<input type="checkbox"/> MICHELLE CHOI
<input checked="" type="checkbox"/> CARRIE CHENG	<input checked="" type="checkbox"/> NAGEEN FAYAZ
<input checked="" type="checkbox"/> CATHY CHENG	<input checked="" type="checkbox"/> PALLAVI MAHATMA
<input checked="" type="checkbox"/> DEBBIE TUNG	<input checked="" type="checkbox"/> PINYU FAN
<input checked="" type="checkbox"/> GRACE PIGGUE	<input checked="" type="checkbox"/> SARIKA LALWANI
<input checked="" type="checkbox"/> HIROKO TONG	<input checked="" type="checkbox"/> SHEREE VASQUEZ
<input checked="" type="checkbox"/> JENNIFER YEH	
<input checked="" type="checkbox"/> JILL CHEN	

2. Meeting call to order: **7:02pm on March 4, 2026**

New Business

1. PRINCIPAL

a. News and updates!

- Act responsibly month in our PAWS Matrix
- Cub Scouts Pack 529 meeting at CES on Wednesdays once a month
- Spring Concert March 27, flyer sent out to family; see flyer for optional dress attire (appropriate school dress code still applies)
- After School Math League academy; admission based on student needs; second cohort starts March 23, contact office for spot availability if your child did not receive option to enroll
- Dr. Zietlow Superintendent will visit CES on March 11



- Level 1 and level 2 band performance on campus March 31 at 5pm; all welcomed to attend
- Level 3 will perform at CHS, more information to come
- CES will receive ~10 bungalow classrooms will be delivered to campus during Spring Break and will be located near upper grade playground area
- Entire campus will be fixed/renovated over summer
- New fire, internet and electric cables systems across campus/building will be fixed up
- 100 and 200 (TK-1st grade) classrooms scheduled to be completed before first day of school
- Aug-Nov renovation: 400 building, library and strive-to-thrive will begin school year in the bungalow classroom
- Mid-Nov: 300 building classrooms will transition to bungalow classrooms and renovation will complete around Feb
- ABC district changes: school consolidation, budget realignment, decline in enrollment

2. PRESIDENT

a. CEEF Social Media

- IG - @cerritosfoundation. We now have 564 followers!
- Website - www.cerritosfoundation.com

b. CEEF Board Past Voting

- On 2/4/26 at Board Meeting the Board voted to amend CEEF Bylaws to revise position of Volunteer Chair to Volunteer and Family Liaison Chair and revise position of Family Engagement Chair to Community Engagement Chair
 - **Volunteer and Family Liaison Chair: spearhead volunteer members, new family lesson for the school**
 - **Community Engagement Chair: trunk and treat, skyzone, lunch with loved ones events**
- On 2/4/26 at Board Meeting the Board voted to amend CEEF Bylaws to add position of Student Programs Liaison Chair
 - **Support staff with Student Leadership, track meet, reading Olympics**
- On 2/19/26 via GroupMe Chat the Board voted to approve payment of \$21,319.65 to fund:
 - 30 iPads for Kindergarten
 - 15 11" iPads for Teachers
 - 3 Yr. Applecare Insurance 11" iPads
 - 1 lot E-Waste -Recycle Fee for iPads

c. CEEF Board Nominations and Elections

- CEEF Board Google Nominations Form is live today and will be sent out to the school community on 3/5/26. Nominations close 11:59pm on 3/22/26. Nominate yourself or another candidate at: www.cerritosfoundation.com/nominations
- Closed Elections take place 4/1/26. New Board Members will start positions on 7/1/26.



- Please speak with Cathy or Joanne with any questions about joining the CEEF Board!
- d. Flavors of Cerritos 5/15/26
 - Sign up to host a cultural food or activities booth at: <https://www.cerritosfoundation.com/flavors>
 - Current 2026 Booth Chairpersons: **We just added Germany Booth today!**

<u>COUNTRY/ REGION/ACTIVITY</u>	<u>CHAIRPERSON</u>	<u>CO-CHAIRPERSON</u>
CEEF - Flavors of Cerritos	Cathy Cheng	
AFRICA	Victory Osas-Izogie	
BELGIUM	Alexia de Brouwer	Dimpy Van Winkle
CARIBBEAN	Victor Bouzi	Asha Wilborn
CHINA	Leah Nass	Karen Lee
FRANCE	Alexia de Brouwer	Stella Chorong Shin
HAWAII	Anisha Clay	
INDIA	Anusha Mara	Harpreet Arora
JAPAN	Hiroko Tong	
KOREA	Yunjung Choe	Alexander Choe
MEDITERRANEAN	Irene Chen	Jon Chen
MEXICO	Liz Cuellar	Kris Ashmore
PHILIPPINES	Agnes Cabillon	
SOUL FOOD	Grace Piggue	Airion Piggue
TAIWAN	Jennifer Yeh	
THAILAND	Ching Funchain	DJ Funchain
USA FOOD	Christina Burch	Geoff Burch
USA DESSERTS	Christina Burch	Geoff Burch
VIETNAM	Kristy Nguyen	
MULTICULTURAL ARTS & CRAFTS	Wendy Trinh	
CUB SCOUTS PACK 529 (ACTIVITY BOOTH)	Leslie Machado	Nageen Fayaz

- **Mr. Orsulak Band Teacher inquired about Flavors for possible band performance at Flavors - Cathy will contact him.**

3. FINANCES - Treasurers Jill and Jennifer
 - a. Please turn in any submissions for timely reimbursement and cash checks promptly.
 - a. [CEEF Reimbursement Form Link](#)
 - b. January 2026 Financial Statements have been included with this agenda to CEEF Board
4. BOARD REPORTS
 - a. 1st VICE PRESIDENT - Marissa
 - Science Day confirmed on Wednesday 3/18/26 for Students only during school hours with Mobile Ed and Discovery Science Cube as presenters.



Volunteer opportunities will be available for families.

- **Sign up sheet will be available soon**

- Save the date for the Scholastic Book Fair from 4/13/26-4/17/26!

Volunteer opportunities will be available for families.

- **Sign up sheet will be available soon**

b. 2nd VICE PRESIDENT/FUNDRAISER - Carol

- Fit-a-Thon Class Prizes Pending:

- Jamba Juice Party 4/13
- Special PE Activity Day 3/27
- Private Lunch with Mr. Spratt 4/24
- Splash Mr. Spratt Day 5/8
- Electronics Party 5/26
- Teacher's Choice Parties (own choice)
- Chick-fil-A Meal Cards for Garten & Legayada's class

- BBCat K-Pop Dance Class Season 2 started 2/11/26 - 28 students signed up!

- [SCHOOL CENTS | Cerritos Elementary Edu Foundation CEEF](#) - as of 2/15/26 we are in 2nd place (grand prize is \$4K!). Keep submitting those receipts!

SCHOOL CENTS

POINTS THROUGH FEBRUARY 15, 2026

<u>SCHOOL</u>	<u>POINTS</u>	<u>RANK</u>
Bragg Elementary	438,475	1
Cerritos Elementary	352,670	2
Cerritos High School	320,600	4
Leal Elementary	257,025	6
Nixon Academy	166,180	8
Our Lady of Fatima School	308,050	5
Oxford Academy	42,725	10
Stowers Elementary	324,780	3
Whitney High School	158,580	9
Wittmann Elementary	188,910	7

c. FUNDRAISERS - Sarika, Lipee and Lillian

- Sarika

- Next Family Restaurant Day at Lazy Dog at Los Cerritos Center



on 3/18/26!

- Flyer and social media will be posted next week
- Two-day family night at Lazy Dog on both 3/17 and 3/18
- Destinated dining section for CES, more details to come
- Mr. Spratt and Mrs. Levine will be there on 3/18 at 6pm to eat with our families
- Lillian
 - Teacher Grant application draft has been submitted to Mr. Spratt for review
 - Teacher grant program that teachers can apply
 - Similar program like when Mrs. Sugino won this year's ABCUSD Foundation grant for pickleball supplies for students to use
- d. HOSPITALITY - Anisha, Bobby and Nageen
 - Prepping for Teacher Appreciation Week 5/4-5/8 - if you have a theme idea please share!
 - 250 year birthday of America theme suggested
 - Nageen - Schoolwide Treat for TK-5th grade while 6th grade students are at Knott's on 5/14/26 in discussion
- e. COMMUNITY ENGAGEMENT CHAIRPERSONS (formerly FAMILY ENGAGEMENT) - Pallavi and Amy
 - Thank you for participating in Lunch with Loved Ones!
 - Ideas for next year welcomed
- f. VOLUNTEER AND FAMILY LIAISON CHAIRPERSON (formerly VOLUNTEER CHAIR) - Joanne
 - Sign up be on our Volunteer notification emails at: <https://www.cerritosfoundation.com/volunteer> (you get advance notice of volunteer opportunities!)
 - Variety Show forms sent out to students (additional forms in the office) due March 12; candidates will be judged by staff members not CEEF; only parents/family members of performers will be allowed to come during the show along with all students during school hours due to space capacity
- g. HISTORIAN (YEARBOOK AND SPIRIT WEAR) - Hiroko
 - Spirit Wear - please visit <https://www.cerritosfoundation.com/spiritgear> to check availability
 - Spirit Wear can be purchased online at CEEF website
 - Yearbooks can be purchased online for \$30 until 3/18 at https://www.barksdalestorefront.com/store/event_login/ using code 0002271YB.
 - Front office will have limited supply of yearbooks that will be priced \$35 after 3/18 first come first serve
 - All yearbook questions please email to ceefyearbook@gmail.com
- h. ART CHAIRPERSONS - Melissa and Michelle
 - Spring Music Concert on 3/27/26 theme is "The Great Outdoors! - volunteer decorating opportunities will be available!
 - Optional dress code attire for each grade level, spirit wear



always okay

- i. CORRESPONDING SECRETARIES (Social Media) - Carrie and Grace
 - Please send any pictures (vertical/portrait mode) for posting to Carrie at carriecheng4@gmail.com
 - Carrie - RECAP CES Creative Career Day on 2/18/26 for students during school hours
 - 3 speakers from CES family members presented, great success and students enjoyed it!
5. COMMITTEE REPORTS
 - a. BIRTHDAY BOOK CLUB - Hanna and Ria
 - 35 attended 2/26/26 BBC
 - Next BBC on 3/19/26 at 2pm for March Birthdays -sign up before 3/16/26 at <https://www.cerritosfoundation.com/birthday-book-club>
6. CEEF CLOSED BOARD SESSION

Important Reference Documents/Notes

- Executive Board Members (Voting Rights) = 24
- Approval Vote (2/3 Executive Board Members) = 16
- Quorum (Majority of Executive Board Members i.e. ½ of Board Members + 1) = 13
 - a. DISCUSSIONS & VOTING
 - Approve and adopt Board Meeting Minutes for 2/4/26 (emailed to Board on 2/4/26 by Karolyn)
Carrie Motion and Grace Second – APPROVED March 4, 2026
 - Vote for payment of Invoice #022326 \$1,257.02 for 30 Ipad Covers, 3-12 device charging stations, 24 noise cancelling ear muffs, 1 docking station
Bobby Motion and Nageen Second – APPROVED March 4, 2026
 - Vote for payment of Invoice #022026 \$2,496.61 for 1 Double-sided Green Literature Center and 1 Large Horizontal Message Center (front office announcement board!)
Anisha Motion and Lillian Second – APPROVED March 4, 2026
 - **For discussion** - Finalize end of the year activities/treats for TK-5th graders while 6th grade is at Knott's - <https://www.mikesminidonuts.com>
 - \$1900 cost for mini donut conveyer belt vendor serving freshly made donuts for TK-K students on May 14; each student will be served a bag of mini donuts
 - **For discussion only** - CES wants to switch to digital version of Positive Behavioral Intervention and Supports (PBIS): <https://classbank.com/>
 - **Currently Students who exhibit positive behavior are awarded scholar dollars by staff members**
 - **Class Bank is a digital alternative that will require teacher/staff to be onboard; digital store that tracks points and prizes that students will be awarded; will require parent support to manage digital points/prize inventory**
 - Requested by Mr. Spratt and Mrs. Levine
 - **Would Class Dojo be an alternative option? Lillian research**



CERRITOS ELEMENTARY EDUCATIONAL
FOUNDATION

alternatives

- More information and discussion to come after staff weigh in
- Track Team T-shirt options (100% polyester lightweight moisture wicking)
 - District wide track meet where all students on the team meet for one day
 - Board majority prefers dark green shirt

Kelly Green = \$15+\$1.31 tax = \$16.31 each Forest Green = \$13.50+\$1.18 tax = \$14.68 each



Closing

1. Upcoming Events
 - a. Science Day (during school hours) 3/18/26
 - b. Spring Concert 3/27/26
 - c. Scholastic Book Fair 4/13-17, 2026
 - d. Flavors of Cerritos 5/15/26
2. Upcoming Meetings:
 - a. Wednesday, 4/1/26 at 7:00pm - Executive Board Meeting
3. Meeting adjourned: 8:17pm on March 4, 2026



Karolyn Tran, Recording Secretary

4/1/2026

Date